



CITY OF HARTFORD

DEPARTMENT OF HEALTH AND HUMAN SERVICES
Environmental Health Division
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CATERING LICENSE APPLICATION

A Plan Review for catering is required prior to approval

Caterer means a person, firm, or corporation who operates or maintains a licensed catering food service within the City of Hartford. A catering food service will mean the sale or distribution of food and drink prepared in bulk at one (1) geographic location for service of individual portions at another location, or the preparation and service of food on public or private premises that are not under the ownership or control of the operator of the service. A valid license will mean a license issued by the pertinent health regulatory agency having jurisdiction. The food establishment must be operated in conformance with Section 19-13-B49 of the Connecticut Public Health Code. *Reciprocal registration/licensure* means any caterer wishing to cater or serve food within the City of Hartford must either (1) be licensed with the City of Hartford; or, if not based within the City of Hartford, (2) hold a valid caterer's registration or license from another local or district health department in the State of Connecticut or from another state within the United States. A copy of this registration or license must be submitted with a temporary food service application as defined in section 14-6 of the Hartford Municipal Code before the caterer may operate within the City of Hartford.

Please note: this license is not a substitution for a temporary food service event license.

Name of Business: _____

Name of Owner: _____

Business Address: _____

Phone: _____ Email/Website: _____

Mobile: _____ Home: _____

Applicant Signature: _____ Date: _____

-----FOR OFFICIAL USE ONLY-----

Classification: \$200.00 fee for ALL Catering Licenses

Sanitarian Signature _____ Date _____

Comments: